Proposing new members is essential to achieving Rotary’s goals of providing community and international service. As a Rotarian, one of your primary responsibilities is to help identify and propose new members. Consider the following approaches for finding future Rotarians:

• Wear your Rotary pin to initiate conversations about your involvement with Rotary.
• Share stories of exciting club projects with colleagues, friends, and acquaintances.
• Distribute Rotary Basics (595-EN), This Is Rotary (001-EN), and What’s Rotary? (419-EN). All three are available from shop.rotary.org, the RI Catalog, or your international office.
• Invite friends, co-workers, and colleagues to join you at your weekly Rotary meeting.
• Offer an information brochure that outlines the club’s history and highlights recent service projects and social events.
• Ask potential members to become involved with a club activity or service project.
• Encourage prospective members to tour the RI Web site, view membership videos, and complete a Prospective Member Form (www.rotary.org/membershipreferral).

Contribute to your club’s membership by bringing in qualified business and professional leaders who are interested in and committed to advancing the mission of Rotary. Together with your fellow Rotarians, you can help your club fully represent your community’s business and professional life.

Do it today!

Visit www.rotary.org for the latest news, videos, and membership development materials.

STEP 1
ENGAGE WITH YOUR COMMUNITY

STEP 2
COMPLETE YOUR PAPERWORK

Membership Proposal Form
Part A (to be completed by proposer and returned to the club secretary)

I propose:
Title: ________________________________

Full name: ________________________________

Mailing address: ________________________________

Telephone (including country/city or area codes) Fax (including country/city or area codes)

Residence: ________________________________

Business: ________________________________

Cellular/Other: ________________________________

Preferred e-mail address: ☐ Residence ☐ Business ________________________________

Proposed classification: ________________________________

If rejoining or a former Rotarian, list most recent club information:
Previous club name: ________________________________

Dates: From ____________ to ____________ Previous Rotary membership ID: ________________________________

Recent Rotarian (one year or less): ☐ Yes ☐ No

If an RI program participant or Foundation alumnus/a, list program(s) and date(s):

Activities that would enhance consideration as a Rotarian: ________________________________

For information on membership qualifications, see the Manual of Procedure (035-EN), RI Constitution Article 5, RI Bylaws Article 4, and Standard Rotary Club Constitution Articles 7 and 8. All are available at www.rotary.org.

Proposer’s Signature Date
**Part B** (to be completed by proposed member after board approval)

I hereby certify that I am qualified for active membership by my current or former status as a business, professional, or community leader, or as a Rotary Foundation alumnus/a, and by having a place of business or residence within the club's locality or surrounding area.

I understand that, if accepted for membership, it will be my duty to exemplify the Object of Rotary in all my daily contacts and activities and to abide by the constitutional documents of Rotary International and the club. I agree to pay any admission fees required by the club and to pay annual dues in accordance with the club bylaws. I hereby give permission to the club to publish my name and proposed classification, if applicable, to its membership.

**Proposed Member’s Signature** ___________________________ **Date** ___________________________

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**To be completed by a club officer**

**Classification:**

If member is a former Rotarian, provide previous club and district information:

- **Club name:** ___________________________
- **District number:** ___________________________
- **Club ID number***: ___________________________
- **Dates:** From ___________ To ___________
- **Rotary membership ID number***: ___________________________

*If unsure of number, contact your Club and District Support representative. Find contact information at www.rotary.org.

If an RI program participant or Foundation alumnus/a, program(s) and date(s):

**Mentor assigned to assist with orientation:** ___________________________

**Rotary magazine subscription:**

- **The Rotarian**
- **Rotary regional magazine:** ___________________________

<table>
<thead>
<tr>
<th>Action on Proposal</th>
<th>Date</th>
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<tbody>
<tr>
<td>Received by secretary:</td>
<td></td>
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<tr>
<td>Former Rotary club contacted (if former Rotarian):</td>
<td></td>
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<tr>
<td>- In good standing</td>
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<tr>
<td>- Not in good standing</td>
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<tr>
<td>Submitted to membership committee:</td>
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<td>Committee decision received:</td>
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<td>- Approved</td>
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<tr>
<td>- Disapproved</td>
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<tr>
<td>Submitted to board:</td>
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<td>Board decision received:</td>
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<tr>
<td>- Approved</td>
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<tr>
<td>- Disapproved</td>
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<tr>
<td>Proposed to club:</td>
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<tr>
<td>(If any objection has been filed, the board should address the issue at its next meeting.)</td>
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<td>Final approval by board:</td>
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<tr>
<td>Rotary information session held:</td>
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<tr>
<td>Signed form and admission fee received:</td>
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<tr>
<td>Admitted to membership:</td>
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</tr>
<tr>
<td>Entered into Member Access:</td>
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</tbody>
</table>

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**SHARE YOUR PASSION FOR ROTARY! REFER A MEMBER!**

Complete the Membership Referral Form at [www.rotary.org/membershipreferral](http://www.rotary.org/membershipreferral) to recommend a friend, family member, business associate, or other qualified individual for potential membership in a club other than your own.

**How to Propose a New Member**

*It’s as easy as 1 • 2 • 3!*

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